

Parental Partnership and Engagement System (PPES)

1. Policy Statement and Rationale

Paradise Early Years is committed to fostering a strong, respectful, and reciprocal partnership with all parents and carers to ensure the holistic development and well-being of every child (0-5 years).

This **Parental Partnership and Engagement System (PPES) Handbook** is the official policy that establishes the standards, procedures and expectations for effective collaboration between home and nursery. We recognise that partnership is fundamental to meeting the requirements of the EYFS Statutory Framework and upholding the nursery's Islamic ethos, particularly the values of *Al-Amana* (Trust/Custodianship) and *Ar-Rahmah* (Mercy/Compassion).

2. Scope and Application

- **Scope:** This policy applies to all staff, leaders and managers employed by Educating Excellence in the delivery of Early Years provision. It also applies to all parents and carers of children attending the nursery, who are expected to adhere to the agreed partnership protocols.
- **Effective Date:** January 2026
- **Related Documents:** This policy is supported by the full PPES Handbook (V1.0) and all associated templates listed in Appendix 10.

3. Key Principles of the PPES

The PPES operates on the following mandatory principles, ensuring the integration of both **British Values** (Mutual Respect) and the Islamic ethos:

- **Shared Responsibility:** Development goals (EYFS and *Akhlaq* / Character) are joint targets set through collaboration.
- **Consistent Communication:** All staff must adhere to the defined protocols for sharing information, including the consistent use of the Approved Daily Care Logging Method (DCL-01 or Tapestry Care Diary, Section 3).
- **Active Contribution:** The nursery actively promotes and expects parents to contribute to their child's learning journey, including sharing **Home Learning Stories** and instances of **Faith and Values Reinforcement** (Section 4).
- **Involvement in Intervention:** Parents must be fully involved in the **discussion and agreement** of **Individual Education Plans (IEPs)** when targeted support is required (Section 7).

4. Operational Requirements and Accountability

A. Staff Roles and Duties (Section 6)

Role	Core Partnership Duty
Managers Senior Leaders	Strategic oversight, policy compliance, auditing, training coordination (Section 9), and acting as the final point of escalation.
Key Workers	Day to day relationship management, execution of daily communication protocols, leading formal meetings, and documenting partnership activity.
SEND Support Roles	Ensuring all partnership communication related to IEPs and external professionals is adapted and accessible for families with specific needs.

B. Quality Assurance and Audit (Section 8)

The effectiveness of this policy is measured annually through auditable systems:

- **Mandatory Audits:** Staff completion of the annual **Key Worker Partnership Self-Audit Form** (Section 8.3) and management review of partnership data via **Leadership Reporting Templates** (Section 8.4).
- **Parental Feedback:** Mandatory annual distribution and analysis of the **Parental Partnership Satisfaction Survey** (Section 8.2). Results must be used to create a public **Action Plan** for continuous improvement.
- **Training Compliance:** All staff must complete mandatory PPES training, recorded in the **PPES Training Log Template** (Section 9.3).

5. Non-Compliance

Failure by staff to adhere to the protocols outlined in the PPES Handbook (V1.0) may result in disciplinary action, as this policy is crucial to maintaining the quality of education and safeguarding standards required by the EYFS.

Policy Owner: Educating Excellence

Date Approved:

Review Date: